**NCVR Board Meeting**

**January 4, 2021**

**1:00 pm -3:00 pm (EST) Zoom call**

 **Present:**  Sister Maryann Seton Lopiccolo, SC (President)

 Sister Elizabeth Ann Vasquez, SSCJ (Vice-President)

 Sister Mariette Moan, ASCJ (Treasurer)

 Sister Gilmary Kay, RSM (Secretary)

 Sister Ann Strohminger, OSF (Eastern Region)

 Sister Frances E. Moore, CDP (Midwestern Region)

 Sister Kathy Warren, OSF (Western)

 Sister Mary Prinski, OP (Southern Region)

1. The meeting opened with a prayer led by Maryann
2. The minutes of the November 16, 2020 Executive Board Meeting were approved and accepted.
3. **Officers’ Reports**
4. **Maryann**

Maryann contacted the Jesuit Center to cancel the March 2021 NCVR Assembly reservation. Father Hank Lemoncelli from CICSAL he will be part of virtual conference Maryann reported on her participation in the LCWR Discernment Initiative.

1. **Elizabeth**

Elizabeth attended the Regional Meeting.

1. **Mariette**

Mariette has made contacts with IT technicians who may aid during the virtual assembly.

Mariette will speak with IT and Communications personnel at the Archdiocese of Hartford.

1. **Gilmary**

Gilmary reported occasional difficulties with the email distribution software and with the member’s valid emails. She will explore other option. Gilmary also attended the LCWR discernment initiative and gave a brief summary.

1. **Question re Regional Minutes**

The Board discussed the purpose of regional minutes and if there is a need for them to be formally archived. In the past, the secretary periodically send the National Board meeting minutes to the Notre Dame Library to be archived there. Gilmary will contact Louise about the Notre Dame contact. The Board discussed the practical ways to send regional minutes to the Gilmary. Once we receive the information from Notre Dame, Gilmary will inform the Board about the preferred format and timing. The Board agreed that in June 2021 the minutes of the previous year will be sent to Notre Dame to be archived.

 Mariette reminded the members that on the “members only” section of the NCVR website there will be links to both the national and regional minutes.

Gilmary and Mariette will work together to have the minutes posted on the website.

1. **National Assembly:**

Maryann gave an overall review of the draft schedule. The starting time and allotments for breaks and presentations reflect the need for all regions to have the opportunity to participate at reasonable times. The schedule also accounts for the need to have longer breaks for lunch.

The Board reviewed the three-day schedule and time allotments. Members agreed to revise the schedule for shorter conference and longer breaks. There were revisions to the

**• Small groups (3x)**

**• Reflection on the day (suggested questions) Monday and Tuesday**

**• Regional meetings (suggested questions for discussion)**

**• Guest conferences**

**• Interest groups (3) need facilitators**

**• Open session: for us? For all Vicars?**

**• Prayer sessions: Opening M/T/W; closing W**

**•** The Western region will be the next region to host the Assembly.

**3. Website Update**

**4. Future gatherings for full Conference**

**5. Next meeting**

The Board will meet again on Tuesday, February 9th at 1:00 pm. Mariette will send an invitation.

Respectively submitted,

Sister Gilmary Kay, RSM